

MacNider Museum Board of Trustees  
Jan 21, 2025 5:30 pm  
MacNider Museum Salsbury Room - Meeting Notes

- I. President Borcharding called the meeting of the MacNider Museum Board of Trustees at 5:32 pm.
- II. Attendance: Borcharding, Dienst, Kim, Kleven, Konrad, Renner; Director Blanchard  
Regrets: Cornick, Ruge, Seltun
- III. Adoption of Agenda: **Konrad motioned to adopt agenda, Renner seconded.** Motion passed unanimously
- IV. Minutes of the previous meeting: **Konrad motioned and Kleven seconded to approve minutes for Nov 19 meeting**  
Motion passed unanimously.
- V. Treasurer's Report
  - a. Nov and Dec 2024 financials reviewed by Blanchard. Nov Income: \$41,302.47, Expense \$71,227.77; Total Income -\$29,925.30  
December Income included \$2009.00 from Tuition, \$1,587.27 from SR Merchandise, \$9,401.17 from Tax Levy; Total Income \$16,631.75  
Expenses included \$1,090.18 for Gas & Elec, \$195.04 for Credit Card Expense; Total Expenses \$76,712.98  
Net Income -\$60,081.23
  - b. Actual vs. Budget YTD reviewed. Total Income \$280,824.11; Total Expense \$385,736.71  
Net Income -\$104,912.60
  - c. November Deposits: Donation Box \$248.00, Museum Donation \$163.55, Murphy Foundation Annick Isben Exhibit \$3,000.00, Honoring Jim Locher \$200.00, Interest allocated October \$3,536.91, Interest allocated November \$14,366.65  
December Deposits: Donation Box \$270.65, Museum Donation \$7251.17, Mason City Clinic Ray Colby Exhibit \$4000.00, OTC tip jars \$60.00, Interest Allocated, \$9,396.34, Total \$20,978.16
  - d. Report filed for audit
- VI. Committee Reports:
  - a. Administration: Museum recommends hiring a facilitator for long range planning sessions necessary for accreditation. Sessions will take place in spring (March/April/May) **Konrad motions to approve entering a contract with Shelly Schmit, of Shelly Werner Enterprises, for the amount of \$1,200.00 plus associated incidentals, Dienst seconds and the motion carried**
  - b. Personnel: Staffing Update - Hiring for the part time art instructor position continues. Staff is making due and filling in where they can. Edie has taken on some instruction while Laura is out, after which time, interviewing will start to fill the vacant position. Discussion took place regarding prioritizing staff's time during this transition and whether the new position should be part or full time.
  - c. Acquisitions: Barb MacGregor introduced the work of paper artist, Claire Van Vliet. The acquisitions committee has selected a piece and MacGregor's are donating funds to bring the piece into the collection.  
Bill Baird's daughter approached museum with puppets she still had from her father's estate. The museum chose 3 puppets to add to the collection
  - d. Exhibits: no report
  - e. Finance: no report
  - f. Buildings and Grounds: City-owned land (.41 acres) is available and the city is providing partial funding for building off site storage; museum will meet with Bergland & Cram to determine square footage of the new build and other items needed. **Konrad moves to Direct the director to move forward with Option 2 as the first choice and Option 1 as the second choice; Dienst seconds and the motion carries**
- VII. Development Report:
  - a. Damage Deposits: Dec \$300.00; Nov \$150.00
  - b. Clay Received: Dec \$60.00; Nov \$580.00
  - c. Tuition: Dec \$2,047.50; Nov \$1,598.00
  - d. Memberships: Dec \$1,329.00; Nov \$3,867.00
  - e. Misc Revenue: Dec \$560.00; Nov \$10,565.00
  - f. Room Rental: Dec \$300.00; Nov \$150.00
  - g. MAF: Dec \$165.00
  - h. Trust: Dec \$9,827.51; Nov \$23,978.20
  - i. Attendance: Dec 2024: Gallery 299, Events 647, Classes 64, Playground 72, Outreach 42, Tours 0  
Total 1124; Members 191  
Dec 2023: Gallery 539, Tours 0, Events 657, Classes 83, Playground 63, Outreach 58  
Total 1400; Members 200
- VIII. Meeting Adjourned: **Dienst motioned; Konrad seconded.** Motion passed unanimously.

Next Board Meeting: Feb 18, 2025  
Meeting ended at 6:40 pm  
Julie Kim, Secretary