

MacNider Museum Board of Trustees  
March 18, 2025 5:30 pm  
MacNider Museum Salsbury Room - Meeting Notes

- I. President Borcharding called the meeting of the MacNider Museum Board of Trustees at 5:30 pm.
- II. Attendance: Borcharding, Cornick, Dienst, Kim, Kleven, Konrad, Ruge, Seltun; Director Blanchard, Office Manager Belinda Schulz  
Regrets: Renner
- III. Adoption of Agenda: **Seltun motioned to adopt agenda, with addition to Administration, Item iii - Baird Puppets loan request, Konrad seconded**, Motion passed unanimously
- IV. Minutes of the previous meeting: **Kleven motioned with correction of Renner attendance and Seltun seconded to approve minutes for Feb 18 meeting** Motion passed unanimously.
- V. Treasurer's Report
  - a. Feb 2025 financials reviewed by Schulz. Income includes: Damage Deposits \$450.00, Membership \$1,399.00, Tax Levy \$1,929.69; Feb Total Income: \$9,314.06; Expense includes: Gas & Electricity \$2,045.73, Exhibit Costs \$55.03; Total Expense \$35,793.13, Net Income -\$26,479.07
  - b. Actual vs. Budget YTD reviewed. Total Income \$299,762.45, Total Expense \$464,633.45; Net Ordinary Income -\$164,871.00 Other Expense \$2,500.00, Net Other Income -\$2,500.00; Net Income -\$167,371.00
  - c. February Deposits: Donation Box \$151.25, Museum Donation \$30.00, Room Rental \$200.00, Damage Deposit \$150.00 ; Total Deposits \$531.25
  - d. Report filed for audit
- VI. Committee Reports:
  - a. Administration:
    - i. Board Band Festival Float - Parade is May 24. Summer art festival theme is Arts for Everyone. The float subcommittee will be Deinst, Kim, Borcharding, Konrad, Cornick
    - ii. Collaborative Partnership with NIACC Graphic Design Department and City fence banners - city will pay for a project to beautify the sub-station area of fencing along 5th St SE. MacNider will jury the designs and city will fund the printing and installations with designs changing out yearly
    - iii. A preliminary loan request has come from Salzburg, Austria for a selection of Bil Baird puppets to appear in a Sound of Music museum for a period up to 10 years. **Konrad motions to approve discussions with the Salzburg Museum regarding two Bil Baird pieces, Cornick seconds and the motion carries.**
  - b. Personnel: Class Schedule has been designed with the expectation of the return of teaching staff member
  - c. Acquisitions: no report
  - d. Exhibits: no report
  - e. Finance: no report
  - f. Buildings and Grounds: Permanent Storage Building - Blanchard recommends and **Cornick moves to accept Bergland & Cram as sole source provider for the SCHEMATIC DESIGN, COST ESTIMATE, MATERIALS FOR FUNDRAISING/GRANT SUBMITTAL and DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS + CONSTRUCTION ADMINISTRATION Konrad seconds and the motion carries**
- VII. Development Report:

Art Market: artists will be able to set up in the street this year, as per many of their requests. Blanchard requests board members to jury the artist submissions.

A meeting will be scheduled with Shelly Schmit to begin facilitation of Long Range Planning

  - a. Damage Deposits: \$600.00
  - b. Clay Received: \$450.00
  - c. Special Outreach: \$248.00
  - d. Tuition: \$1,214.00
  - e. Memberships: \$1,399.00
  - f. Misc Revenue: \$1,960.00
  - g. Room Rental: \$500.00
  - h. MAF: \$555.00
  - i. Trust: \$881.25
  - j. Attendance: Feb 2025: Gallery 331, Events 192, Classes 162, Playground 73, Outreach 39, Tours 19  
Total 816; Members 186  
Feb 2024: Gallery 529, Events 81, Classes 151, Playground 58, Outreach 86, Tours 12  
Total 917; Members 202
- VIII. Parade Float Sub-Committee stays to discuss float design.
- IX. Meeting Adjourned: **Konrad motioned; Cornick seconded**. Motion passed unanimously.

Next Board Meeting: April 15, 2025  
Meeting ended at 6:42 pm  
Julie Kim, Secretary