



BID FOR CITY-OWNED PROPERTY

Complete this form and return to the Development Services Department. Contact the Development Services Department at (641) 421-3626 for questions.

- If the desired property is within an Urban Renewal Area, it is subject to an extended bidding process (contact the Development Services Department to determine if this applies).
- City Staff has the right to reject bids that are considered too low or do not meet City objectives.
- All bids recommended by Staff for approval are sent to the City Council for final approval. Final sale price may be increased by the City Council.
- The City reserves the right to solicit additional bids.

Name: _____ Phone: _____

Address: _____

Email: _____

Address/Location of City-Owned Property: _____

Intended Use of Property: _____

Example: Rehab for sale or rent; rehab for personal residence; build new; combine with adjacent lot; use for open space; etc. Add additional pages if necessary.

Is this bid to purchase property contiguous/adjacent to the bidder's property? ☐ Yes ☐ No

Name on Deed if Awarded Property: _____

- A recommended bid may be subject to a Development Agreement, which will be drafted by the City and submitted to the bidder for approval, and which must be signed prior to consideration of the bid by the City Council (not all bids require a Development Agreement; contact the Department for more information).
- If the bid is for land adjacent to property owned by the bidder, the owner shall consolidate the lots within three (3) months after closing. The resulting lot width and depth must conform to the Zoning Ordinance unless a variance is granted by the Zoning Board of Adjustment.
- Property transfer shall be by Quit Claim Deed or Special Warranty Deed. Closing and abstracting costs may be assigned to the buyer, at the City's discretion, and will be paid at closing.
- Other conditions may apply.

I understand the conditions and process for purchase of City owned property and that the sale must be approved by the City Council at a public hearing. I will adhere to City requirements during the bidding and will enter into a Development Agreement if determined to be necessary. My bid for the above referenced property is as follows:

Bid Amount: \$ _____ Date: _____

Signed: _____
Petitioner(s)

OFFICE USE ONLY

Property within an Urban Renewal Area? yes no If yes, which URA: _____